



## STAR Swimming Board of Directors Meeting

ECC Flickinger Center

April 17, 2024

5:30pm ECC Flickinger Center Boardroom

**Mission:** STAR builds champions in and out of the water, foster youth dreams in a safe and supportive environment, and develops dedication and excellence in their lives.

**Core Values:** Accountability, Respect, Resilience, Passion, and fun

**Vision:** A Western New York Club with a National Presence

**Meeting Start** 5:37 PM

Natasha made a motion to call the meeting to order. Caitlin seconded. All approved.

### Roll Call:

1. Caitlin Herbert

Present

2. Stephanie Markowski

Not Present

3. Karen Coen

Present

4. Jeffrey Errington

Present

5. Natasha Fatta

Present

6. Shana Stegner

Present

7. Mark Moldenhauer

Present

8. Laurin Derrick

Present

9. Fernando Medellin

Present

10. Beau Riggs (shadowing)

Present

11. Steve Mullens

N/A

12. Melanie Sandquist

Present

### Minutes Approval

- February Minutes Approval

Caitlin made a motion to approve. Melanie seconded. All approved.

### Co-Presidents

- New Member introductions
  - Introduced Beau who will shadowing at today's meeting - Beau shared about his swimmer (child) on the Exploring Team
- Pick a date for the banquet held in July, and brainstorm ideas for locations

- Potential date would be on July 13th (Saturday) as a brunch?
  - Or other dates within the 7/8-7/13/24 week
- Possibility of combining age group with seniors as one banquet or having two banquets back to back?
- Karen C volunteered to start making phone calls to check for availability.
- Need someone to take the lead for age group banquet: form team (*pending date/format*)
- Karen volunteered to assist with Senior: form team (*pending date/format*)
- Need names for trophies and programs to avoid delays and misprints but most importantly to have items ready for pick-up in advance and not at the last minute: interested party to lead for banquet programs and trophies
  - This information needs to be communicated to the vendor 4 weeks prior to the banquet date for all awards (plaques and trophies)
  - Laurin will share the company they used last year for programs
- Pick a date and location for the parent social (June 8th or 15th?)
  - Karen C. will take the lead
  - Hombre Y Lobo (TJ can we barter with them?)
    - May not let us bring in outside food
  - Fattey's (last year)
  - Flying Bison
  - Other Suggestions
    - Suggestion: \$20/pp includes food and alcohol
    - \$10/pp food only
    - Any other suggestions welcome
- Website is in need of updates...
  - Specifically: STAR Top 10 Times Since 2002(outdated)
    - TJ will try to extract the data from USA Swimming. Since the USA Swimming management platform was changed, it is not as user friendly or maybe
    - Possibly look at using swimcloud or myswimio to assist with getting swim records (Caitlin Herbert is contacting myswimio for more information)
  - Relay Records
  - Please add Long Course meets to drop down not just as a listing in handbook - added already
  - We need to look at the Star Membership Tab
    - Volunteer Jobs
      - Update graphic: Still using old logo

## Volunteering at STAR-hosted swim meets



Illustration: template by [iStockphoto](#)

- Courtney's name needs to be removed as Volunteer Coordinator
- Open Volunteer Coordinator position
  - What is the plan - TJ is going to reach out Courtney tomorrow, 4/18/24
  - Stephanie to review better communication and collaboration; utilization of our untapped resources: parents and connections, etc. tying back in to above bullet
    - Caitlin suggested creating small groups/teams to help with filling positions
  - Suggestions from board
    - Beau had some suggestions he is going to explore
- Billing error
  - Timeline for rectification
  - Plan moving forward - Ted will take over billing for meets. Charges will be occurring the Tuesday after the meet.
    - FYI - Silvers, Champs, Speedos and Zones will be charged at the start of May
- Current financial picture
  - status
  - updates
  - progress
  - moving forward
    - Look into an audit (not full)
    - Examine the role of bookkeeper (May 1st)
    - TJ will inquire about specific details to be able to meet the May 1st deadline
- USA Swimming Background Check Fees for non-athlete board members: Shana
  - Exploring the differing costs in backgrounds checks and

looking to incorporating a set amount OR fully covered for reimbursement for Board members during the next budget planning cycle

- Fall Family Outing
  - Booking Erie County Park: time constraints
  - Committee
    - Coordinator -Melanie S. agreed to start looking and planning
    - volunteers

### Head Coach/CEO Report

- Board members should have independently reviewed the report TJ shared and come prepared with any questions to be addressed as our first line item of this April meeting.
  - TJ reviewed meet outcomes and successes of the multiple meets
  - TJ discussed upcoming bids for 2025 and pros and cons of each bid
- Any other questions/concerns for TJ should be addressed at this point
- Any additional items TJ needs to present not previously included in his report should be presented to the board at this time.

### Treasurer's Report

- Financial Report
- Any updates from Bookkeeper (Next week: following meeting)

Future May meeting will be May 8th.

Natasha ▾ made a motion to conclude the meeting. Melanie ▾ seconded the motion. All Approved.

Meeting Concluded 7 ▾ 30 ▾ PM ▾

Executive Session:

Swimmer/Parent Forum (30 minutes max) – Please complete the Request to Speak form prior to the meeting to assist the Board in allocating time to members who wish to speak. The forms will be available at the meeting. Each speaker will be allotted at least 2 minutes but no more than 5 minutes.